

## Minutes of Neighbourhood Plan Steering Group Meeting

4th March

### **Second Meeting**

**Present:** Iain Billing Ian Kimsey, Janet Barber, Rosemary Drewery, Jane Carwithen, Luke Gardiner, Rosie Cheetham, Dave Oliver, Brian Gee, Janet Cook, Ken Shrimpton

**Apologies:** Susan Aykin

The meeting opened with a brief explanation of the aims of the neighbourhood plan and progress so far to newcomer Brian Gee.

#### **It was agreed that Brian Gee would help Luke Gardiner with the Business Portfolio**

There was a brief presentation and examination of the draft boards developed by Trevor Roff for the Launch Exhibition.

Dave Oliver presented progress so far on a video presentation detailing the heritage of our villages.

Rosie fed back on her discussions with Vanessa Coleman (Head of Pinchmill Pre-School) regarding the timings of the Launch Exhibition Event. Vanessa Coleman has kindly agreed to give access to the school hall from the end of lunchtime to facilitate setting up the exhibition. The school assembly time will be given over to an activity with school children and parents to canvas their views.

#### **It was agreed that 5 free standing boards and 5 table top boards would be ordered for the launch exhibition event.**

#### **It was agreed that Janet Cook would discuss the provision of refreshments with the WI and try to arrange a presentation of the neighbourhood plan at one of their monthly meetings.**

The availability of various resources - such as large scale maps, printing, additional laptops was highlighted in order to enable portfolio holders to create dynamic and engaging displays for the exhibition event.

#### **Action points:**

Rosie to forward email address of Parish Council Chairman to Janet Cook to enable discussion of Local Plan 2032 call for sites.

Rosie to design exhibition poster and forward to all group members

Rosie to distribute links to council presentations on Neighbourhood Plans along with meeting minutes, portfolio objectives, and additional relevant documentation previously distributed by Trevor Roff.

**Date of next meeting: 1st April, 7.15pm The Sun Inn**

Ref: plan-meeting3-4mar2016